



BOARD OF DIRECTORS

Lopez Island School District #144

October 27th, 2021

Library Media Center/LISD Zoom

6:00 pm

Board Meeting Agenda

[Meeting Link can be found on LISD Website](#)

Following the recommendation of the San Juan County Health Department and LISD school measures to control the coronavirus, public involvement in the meeting will be by computer or phone conference utilizing this link. Thank you for understanding the need for this measure.

Board members present: Chair Poole, Vice-Chair Guenther, Director Greacen, Director Stephenson, Director Carrier

Staff present: Superintendent Murray, Principal Martin, Principal Fordham, K.Moore, S.Jones, J.Hammond

I. CALL TO ORDER AND FLAG SALUTE:

Chair Poole called the meeting to order at 6:00 pm. Vice-chair Guenther led the flag salute.

II. LAND ACKNOWLEDGEMENT:

Director Carrier led the land acknowledgment.

III. ADJUSTMENTS TO THE AGENDA:

No adjustments.

IV. APPROVAL OF THE MINUTES: (Action)

A. Regular Board Meeting of September 22, 2021

DG moved to approve the minutes of the 9/22/21. Director Greacen seconded the motion. No discussion or changes. All voted in favor with 5/5 approval.

B. Special Board Meeting of October 19, 2021

Director Greacen moved to approve the minutes for the 10/19/21 meeting. Director Carrier seconded the motion. Discussion: Question: is the IPD+ number correct? A: Yes. The board voted with unanimous approval of the minutes (5/5).

V. ADOPTION OF THE CONSENT AGENDA:

A. Payroll for the month October 2021 : \$384,787.62

B. Consideration to approve:

1. Resignation (JB)
2. Contract for Stipend Orchestra (JP)
3. Contract for Extracurricular Athletic Director (MS)
4. Contract for Certified Employment (OM)
5. Contract for Provisional Certified Employment (OM)
6. Contract for Stipend Hi-Cap Coordinator (PB)

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

7. Contract for Certified Employment (TD)
8. Contract for Employment Gardener (ZG)
9. Contract for Employment Program Asst-Paraeducator (BK)
10. Contract for Employment Program Asst-Special Paraeducator (RP)
11. Contract for Employment Program Asst-Paraeducator (NI)
12. AP Warrant Log Summary 116034 through 116068 totaling \$47, 842.19
13. AP Warrant Log Summary 116069 through 116069 totaling \$3,651.22
14. AP Warrant Log Summary 116070 through 116071 totaling \$7,015.15
15. AP Warrant Log Summary 116072 through 116109 totaling \$59,184.28
16. AP Warrant Log Summary 116110 through 116126 totaling \$26, 668.66

Director Stephenson moved to approve the Consent Agenda. Director Carrier seconded the motion. The board approved the Consent Agenda unanimously (5/5).

VI. FINANCIAL REPORT:

- A. Monthly Budget Status Report - Kara Moore, NWESD Business Manager
 1. General Fund Reserve update and status of ongoing budget projections
 2. Capital Projects
 3. Debt Service Fund
 4. ASB
 5. Transportation Vehicle Fund

The September enrollment was 239.12 eand October is the same. The final year-end presentation for the 20-21 school year will be available for presentation at the next meeting along with the September and October reports.

K.Moore discussed the upcoming levy: EP&O Educational Programs and Operations Levy previously referred to as the MMO. This levy is used for enrichment programs beyond basic education, have 1-4 year terms, require an approval of 50%+1, and are subject to levy lid laws. Vice-Chair Guenther gave some historical context for levy collections in the LISD.. K.Moore shared the different kinds of levies available for school districts and reviewed the current levies the LISD has. She shared a chart of levy approval dates and collection timelines for ballot dates and election deadlines. K.Moore reviewed all other requirements for submitting EP&O levy.

VII. RECOGNITION AND GRATITUDE:

Superintendent Murray asked Principal Martin and Principal Fordham to come forward for a gift of appreciation in honor of Principals Appreciation Month and in recognition of their roles. Vice-Chair Guenther offered both principals a gift from the board members. Each board member shared their appreciation for their hard, hard work.

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

Director Greacen expressed appreciation for the sports program and all the folks involved and how it is a good vehicle for learning.

VIII. UPDATES:

A. Parent, Teacher, School Association (LIPTSA)

C.Downey joined to further extend appreciation to the two school principals from the PTSA. Tomorrow is the pumpkin carving event which will involve several activities. LITPSA is continuing to partner with the school to engage volunteers in the school.

B. Technology

J.Hammond joined to give a Technology update. He acknowledged the principals and the great team they make. Emergency Connectivity Fund is approved. LISD will be receiving \$95,797.85 to purchase new devices. Funds were intended to be collected in advance, but that hasn't been possible, so expenditures will be reimbursed. He shared that a new software has been offered to staff to assist passcode security which is provided through our phone system provider.

IX. ADMINISTRATIVE REPORT: (Information)

A. Lopez Education Association (LEA)

No report.

B. Public School Employees (PSE)

PSE president J.Shaw joined. He thanked the PSE negotiating team for their work to create a contract that was approved last week.

C. Associated Student Body (ASB)

No report.

D. Principals' Reports

Elementary Principal Fordham announced that an afterschool program is starting on Monday. It is supported by the Lopez Library and the Lopez Island Family Resource Center. A coordinator and 2 staff were hired. It is 5 days a week from after school to 5:30 pm for 25 students. Next week elementary conferences will be taking place. Interpretation services will be available. Early dismissal will be at 2 pm for all elementary students. She announced 2 new hires. T.Deach is the Garden Enrichment teacher and T.Patino who will be working as a paraprofessional part time starting Monday. The elementary school is soliciting volunteers to participate in activities at the school. For the School Improvement Plan (SIP), she and the teaching staff have done some deep research into learning data. The SIP is focussed primarily on reading and math. Principal Fordham extended her thanks to Director Guenther, subs, volunteers and the teachers.

Secondary Principal Martin shared highlights of the last couple of months including Homecoming. ASB is planning a middle school dance this Friday in the MPR. ASB is also planning a Veterans Day assembly on Nov 9th. Next Tuesday 6-12 graders will participate in a

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

confidential state-wide Healthy Youth Survey which assesses needs of youth in the state. Conferences will be held Wednesday next week starting at 2:15 and students will have an early dismissal. Interpretation services will be available for conferences. Last week an all staff professional development (inservice) day was held. She shared community agreements discussed. Six staff are taking a course in Universal Design for Learning which is paid for by the Inclusionary grant received earlier in the year. Last night was a parent Canvas training which was recorded so it can be used for future use. She thanked the LIFRC for the partnership and the Lopez Library for the huge support for purchasing books for staff professional development. She also thanked the staff for adopting the new software Canvas in such a short time. She also appreciates that staff sub for each other. The secondary SIP has an aligning math and reading goal as the elementary plan. The plan uses state testing measures and focuses on using the Learning Lab time at school to develop skills to help students. She also brought up the need for revision of the attendance policy including parent buy-in as attendance is directly tied to the testing scores. She reviewed additional supporting goals for the plan.

E. Superintendent Report

Superintendent Murray shared his recent work on a Modified/Balanced School Year Calendar \$75,000 grant that we have received. He shared strategic planning work in process. He updated the board regarding the Covid-19 vaccination requirement and exemptions. He shared the process for approving exemptions and noted that the names of these individuals are protected by HIPAA and State law. He has been selected as one of two representatives in a state-wide Instructional Leadership program. He participated in a Return-to-Learn webinar and meets regularly with San Juan County Health Department regarding county-wide Covid-19 cases. He and Director Carrier met with the Lopez Library about a possible partnership. He met with a representative WSMRP Risk Pool and began an assessment of possible risks the school district may experience. The student enrollment counts are holding steady. Student attendance is a current concern. The LISD goal is to have 96% attendance. Current attendance is at 92% and 15% are unexcused absences. He has also been working on state required forms. The board had some clarification questions for the superintendent.

X. PUBLIC COMMENT:

Comments made during Public Comment will be noted by the Board Chair. No response, other than requests for clarifications, will be made by the Board. The Board will follow up as necessary at a later date. Due to time, we ask that all comments be limited to three minutes per individual or group.

A member of the public joined to request that the school cut down the poplar trees on the west end of the track that are causing the track to break and push through the track.

XI. OLD BUSINESS:

A. Policy 3510 Associated Student Bodies - Second Reading

Chair Poole read the paragraph that is proposed to be changed.

Director Greacen moved to approve the policy with the recommended change and Director Carrier seconded the motion. Discussion: Director Carrier asked if a procedure would need to

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

be created or revised. Superintendent Murray answered that a procedure is available and will be reviewed after the policy is approved. All board members voted in favor of approval of the policy (5/5).

XII. NEW BUSINESS:

A. Elementary Chromebook purchase

Director Carrier moved to approve the purchase as presented, Director Guenther seconded the motion. Discussion: Director Stephenson asked how soon we would be able to receive the new devices. The delivery quote is estimated to be next year. The board approved the purchase unanimously (5/5).

B. School Improvement Plan (SIP)

Director Stephenson moved to approve the Elementary and Secondary School Improvement Plans as presented by Principal Martin and Principal Fordham and Director Stephenson seconded the motion. Discussion: The documents are on the website. The board unanimously approved the plans (5/5).

C. Form 600 Minimum Basic Education Requirement Compliance

Director Carrier moved to approve the Form 600 and Vice-Chair Guenther seconded. Discussion: Superintendent reviewed the elements of the form. The board unanimously approved the form (5/5).

XIII. COMMUNICATIONS:

A. Spanish Language Interpretation

Chair Poole commented on the future plan of offering Spanish language interpretation. Participation was very low to not at all which was a cost to the district. The district would like to go to a model where folks can request Spanish language interpretation at a minimum of 72 hours in advance. Information will be shared and posted on our website and social media.

XIV. BOARD MEMBER ITEMS:

Director Carrier reached out to local tribes regarding land acknowledgements and had follow up from the Samish tribe where a permanent land acknowledgement with artwork were discussed. The tribe is willing to come into the school to teach and share their perspective with the community.

Director Greacen shared that the construction off of center road by the bus parking is for the new charging station for the new electric school bus. OPALCO has been doing the work and has donated much time and labor. One 25w charger and two 60kw chargers and pedestals are being installed to save on permanent installation costs for this bus and future buses.

XV. ADJOURNMENT:

Director Stephenson moved to adjourn the meeting and Director Greacen seconded the motion. The board unanimously approved the motion. Chair Poole adjourned the meeting at 8:28 pm.

Attachments: Contract for Stipend Orchestra (JP), Contract for Extracurricular Athletic Director (MS), Contract for Certified Employment (OM), Contract for Provisional Certified Employment (OM), Contract for Stipend Hi-Cap Coordinator (PB), Contract for Certified Employment (TD), Contract for Employment Gardener

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

(ZG), Contract for Employment (BK), Contract for Employment (RP), Contract for Employment (NI), AP Warrant Log Summary 116034 through 116068 totaling \$47,842.19, AP Warrant Log Summary 116069 through 116069 totaling \$3,651.22, AP Warrant Log Summary 116070 through 116071 totaling \$7,015.15, AP Warrant Log Summary 116072 through 116109 totaling \$59,184.28, AP Warrant Log Summary 116110 through 116126 totaling \$26,668.66, Net Cash Balances Report for OCT 2021 board meeting, Levy Review for Board OCT 2021, Enrollment Trends Chart Oct 2021;21-22 School Improvement Plan; Form 600 Minimum Basic Education Requirement Compliance

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.